



Job Description

Job Title **Community Cricket Coach**

Buckinghamshire Cricket Board is the governing body of cricket in Buckinghamshire with the mission

‘To develop and protect the future of cricket by making it the sport of choice in Buckinghamshire’.

The role of Buckinghamshire Cricket Board is to engage, develop and deliver all ECB National and Local Programmes, to include All Stars Cricket, Cricket World Cup & Club Carnival programmes within the county, working with clubs, schools, coaches and community groups.

Job Purpose

The provision of high-quality junior coaching that ensures successful delivery of the strategic plan across the county for recreational and community cricket

Roles & Responsibilities

The individual will have a focus on -

- Deliver against the strategic plan for recreational and community cricket
- Programme management for local based projects
- Deliver against key strategic programmes such as Chance to Shine, All Stars Cricket as a priority and any other cricket programmes to ensure financial sustainability of the role
- Deliver against Key Performance Indicators based on upon local need:
 - Participation level in clubs
 - Chance to shine school programmes
 - All Star Cricket
 - School/Club transition
 - After School Clubs and School premium
 - Women and Girls Cricket
- Capture visual evidence of sessions in adherence with media consent requirements for promotional M&E purposes
- Identify and record individual or group case studies for promotional and M&E purposes
- Be prepared to undertake any other duties related to the work of these functions as required

Status within the Organisation

The post holder will be employed on a Part Time c 20 hours per week January to August
Their line manager will be the Territorial Manager

Remuneration

Approx. 20hrs per week. This may include evening and weekend

- Hourly rate (dependent on skills, qualifications and experience)
- Contributory pension
- Office to client expenses include mileage and subsistence where justified
- Annual leave pro rata (15 Days)
- Based at Bucks Cricket Board Office, Whiteleaf Business Centre, Buckingham MK18 1TF and will be required to travel throughout the County

Part Time c 20 hours per week January to August contract (3-month initial probation period) with a view to extending (subject to funding).

Knowledge, Skills & Experience

1. General skills

- Capable of delivering engaging cricket coaching sessions to young children boys & girls
- Motivated to increase participation in cricket through their coaching in schools and clubs
- Politically sensitive and culturally aware
- Capacity to learn and adapt
- Ability to work independently and as part of a team

2. Relationship manager - dealing a with a wide variety of stakeholders and volunteers from very different backgrounds:-

- Drive and determination
- Active listening and interpersonal skills
- Excellent communicator
- Working relationships with Volunteers

3. Administration - this person will have the ability to organise and implement complex programs of delivery, management and recording of key data.

- Strong ICT skills
- Communication and excellent ability with the spoken and written word
- Ability to implement agreed project plans
- Record and analyse statistical data to report to key partners

4. Other

- Ability to travel independently and use of own car
- Hold an ECB DBS certificate, First Aid and Child Protection Trained
- Ability to work flexible hours, including some weekday evening work and occasional weekends
- L2 Certificate in Coaching Cricket or Sport, or the commitment to gain one in a short period of time

Key Relationships

- Managing Director
- Territorial Managers (Line Manager)

- Other Buckinghamshire CB staff
- Cricket Clubs
- Schools & SGO's (School Games Organisers)

If you would like to be considered for this post, please send your CV, along with a covering letter detailing why you feel you are a suitable candidate for this vacancy.

Please send these to Stuart Beck via the email address below by 17th October 2018

Interviews will take place on 24th & 25th October 2018

Stuart Beck

CEO
Buckinghamshire Cricket Board Ltd
Whiteleaf Business Centre
11 Little Balmer
Buckingham
MK18 1TF

e. stuart.beck@bucksbc.org

m. 07780 007754